

CONSTITUTION & BYLAWS

ARTICLE I – Organization Name and Purpose

Section 1. Name

The name of this organization shall be CHamoru Roots Collective. The organization operates locally as “CHamoru Roots Collective – Humphreys” to identify its installation-based chapter and community presence.

Section 2. Purpose

CHamoru Roots Collective is a community-led, non-federal entity established to promote cultural awareness, connection, and community engagement through CHamoru traditions and shared experiences. The organization seeks to foster a sense of belonging and provide a supportive environment for individuals and families by preserving and sharing CHamoru heritage through cultural activities such as language practice, dance, storytelling, education, and traditional knowledge.

ARTICLE II – General Provisions

This organization is a private organization and is not part of the Department of Defense or any of its components. It operates independently and does not imply endorsement by the U.S. Government. The organization assumes full responsibility for its actions and liabilities. Neither the U.S. Government nor the installation shall be liable for the organization’s debts, obligations, or activities.

The installation commander retains the authority to revoke permission for the organization to operate on the installation at any time. Approval to operate as a private organization on the installation is valid for a period of two (2) years from the date of approval. The organization may request renewal biennially through the Non-Federal Entity (NFE) process, subject to approval by the Senior Commander (SC) or designated authority. The organization will not engage in any form of partisan political activity, in accordance with DoD Directive 1344.10 and applicable installation policies. The organization agrees to reimburse the U.S. Army for any utility expenses incurred as a result of its activities, unless such use is deemed incidental in accordance with applicable regulations. The organization will neither promote extremist activities nor advocate violence against others or the violent overthrow of the U.S. Government.

ARTICLE III – Functions/Activities and Operating Procedures

The organization will host recurring and special activities, including but not limited to:

- CHamoru language practice sessions (e.g., Ta Fanguentos)
- Cultural workshops and demonstrations (e.g., åmot CHamoru, traditional crafts, storytelling)
- Traditional CHamoru dance practices, performances, and presentations (Taotao CHamoru)
- Seasonal or culturally significant events aligned with CHamoru values and traditions
- Community engagement events such as cultural booths, educational displays, and interactive experiences
- All activities will be conducted in accordance with installation policies and applicable regulations.
- All members, volunteers, or personnel who have regular contact with children under the age of 18 will comply with applicable installation policies regarding background checks and screening requirements.
- The organization may request support for multiple or recurring events within a single submission in accordance with installation procedures.

ARTICLE IV – Membership

Membership is open to all individuals regardless of background, identity, or affiliation who are interested in learning about, supporting, and engaging with the community. The organization does not discriminate and operates in accordance with applicable policies governing private organizations on the installation. The organization will not engage in activities that seek to deprive individuals of their civil rights.

Members are expected to:

- Support the mission and purpose of the organization
- Participate respectfully in activities and events
- Follow applicable installation rules and organizational guidelines

ARTICLE V – Officers and Governing Body

The organization shall be led by a leadership team consisting of:

President

Vice President

Secretary

Treasurer

Communications Coordinator

Additional roles may be created as needed.

A roster of officers, including contact information, will be maintained separately and updated as required.

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ARTICLE VI – Duties of Officers

President: Oversees operations, ensures compliance, and represents the organization

Vice President: Assists the President and supports coordination of activities

Secretary: Maintains records, meeting notes, and official documentation

Treasurer: Oversees financial matters if/when applicable and ensures accountability

Communications Coordinator: Manages communication, outreach, and engagement

ARTICLE VII – Elections and Voting

Officers may be selected or replaced based on the needs of the organization. Decisions may be made through leadership consensus or majority vote when necessary.

ARTICLE VIII – Standing Committees

Standing or temporary/sub committees may be established as needed to support specific activities, events, or organizational functions.

ARTICLE IX – Funding Sources

At this time, the organization does not collect membership dues or generate income.

If the organization engages financial activity in the future, funds may be obtained through:

- Voluntary contributions
- Fundraising activities
- Event participation or approved sales

All financial activities will comply with applicable regulations governing private organizations.

ARTICLE X – Taxes

The organization will comply with all applicable federal, state, and local tax requirements if and when financial activity is established.

ARTICLE XI – Insurance Coverage

The organization will obtain and maintain required insurance coverage, including general liability insurance, prior to conducting official activities on the installation. If the organization handles monthly cash flow exceeding \$500, it will obtain fidelity bonding coverage in accordance with installation requirements. Proof of insurance and bonding (if applicable) will be maintained and provided as required.

ARTICLE XII – Meetings and Quorums

Meetings will be held on an as-needed basis to plan activities, discuss organizational matters, and support community engagement.

A quorum will consist of a majority of the leadership team when decisions are required.

ARTICLE XIII – Dissolution

In the event the organization is dissolved, all funds will first be used to satisfy any outstanding debts, liabilities, or obligations. Any remaining assets will be disposed of in accordance with applicable regulations and as determined by the membership.

APPROVED BY MAJORITY VOTE ON: _____

President Name: _____ Signature: _____ Date: _____

Vice President Name: _____ Signature: _____ Date: _____

Secretary Name: _____ Signature: _____ Date: _____